

## Arizona Department of Education (ADE)

## ARIZONA NCLB ON-SITE REVIEW PROTOCOL – APPENDICES A

## TITLE I-C MIGRANT EDUCATION

## MIGRANT EDUCATION (SECTIONS 1301-1309)

LEAs with eligible migrant students may receive funds for supplemental services to help those students who have educational interruption and/or other unique problems resulting from repeated moves.

ISSUES FOR DISCUSSION	COMPLIANCE RESPONSE
Describe how the LEA determines the services provided to its migratory children.	<p><b>(1306.1)</b>  <b>I P O NA</b> The LEA conducted a comprehensive needs assessment at a minimum of every three years, and updated annually, of migratory children. The needs assessment may include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Student academic achievement data</b></li> <li><input type="checkbox"/> <b>Parent surveys</b> <input type="checkbox"/> <b>MEP staff surveys</b></li> <li><input type="checkbox"/> <b>Teacher surveys</b> <input type="checkbox"/> <b>Student surveys</b></li> <li><input type="checkbox"/> <b>Mobility rates</b></li> </ul>
Which children have priority for services in the Migrant Education Program (MEP)?	<p><b>(1304.1)</b>  <b>I P O NA</b> The LEA gives priority for services to migrant children:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Who are most at risk for academic failure, and</b></li> <li><input type="checkbox"/> <b>Whose education has been interrupted during the regular school year.</b></li> </ul>
How does the LEA determine what instructional services are provided to migratory children?	<p><b>(1306.2)</b>  <b>I P O NA</b> The LEA provides instructional services prioritized from the needs assessment for migratory children. Services may include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Tutoring</b></li> <li><input type="checkbox"/> <b>Extended day instruction</b></li> <li><input type="checkbox"/> <b>Summer school</b></li> <li><input type="checkbox"/> <b>Intersession instruction</b></li> <li><input type="checkbox"/> <b>Para-professionals to aide in instruction</b></li> <li><input type="checkbox"/> <b>Other _____</b></li> </ul>

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ISSUES FOR DISCUSSION	COMPLIANCE RESPONSE						
<p>How does the LEA determine what non-instructional services are provided to migratory children?</p>	<p><b>(1306.3)</b>  <b>I P O NA</b> The LEA provides non-instructional services prioritized from the needs assessment for migratory children. Services may include:</p> <table border="0"> <tr> <td><input type="checkbox"/> Dental work</td><td><input type="checkbox"/> Eye glasses</td></tr> <tr> <td><input type="checkbox"/> Transportation</td><td><input type="checkbox"/> Clothing bank</td></tr> <tr> <td><input type="checkbox"/> Counseling</td><td><input type="checkbox"/> Other _____</td></tr> </table>	<input type="checkbox"/> Dental work	<input type="checkbox"/> Eye glasses	<input type="checkbox"/> Transportation	<input type="checkbox"/> Clothing bank	<input type="checkbox"/> Counseling	<input type="checkbox"/> Other _____
<input type="checkbox"/> Dental work	<input type="checkbox"/> Eye glasses						
<input type="checkbox"/> Transportation	<input type="checkbox"/> Clothing bank						
<input type="checkbox"/> Counseling	<input type="checkbox"/> Other _____						
<p>How does the LEA provide for the needs of migratory preschool children?</p>	<p><b>(1304.2)</b>  <b>I P O NA</b> The needs of migratory preschool children are met by a variety of preschool services. Evidence may include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Child Find</li> <li><input type="checkbox"/> AzEIP(Arizona Early Intervention Program) Referral</li> <li><input type="checkbox"/> On-site preschool program <ul style="list-style-type: none"> <li><input type="checkbox"/> Migrant Preschool</li> <li><input type="checkbox"/> Head Start</li> <li><input type="checkbox"/> Even Start</li> <li><input type="checkbox"/> Special Education Preschool</li> </ul> </li> <li><input type="checkbox"/> Home liaison's log with evidence of 9 home visits</li> </ul>						

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<p>What procedures are in place to accommodate migratory children who are no longer eligible to be enrolled in the program?</p>  <p>How many Children are in the MEP? _____            How does the LEA ensure that accurate records are being kept for migratory children?            Evidence for verification of trainings may include the following:  <input type="checkbox"/> Minutes of meetings                  <input type="checkbox"/> Agendas  <input type="checkbox"/> Sign-in sheets  <input type="checkbox"/> Other _____</p>  <p>How does the LEA ensure that eligible MEP parents are involved in the planning, review and improvement of the MEP?</p>	<p><b>(1305.1)</b>  <b>I P O NA</b> Migratory students who are no longer enrolled in the program continue to receive services as appropriate.  <input type="checkbox"/> For elementary students- until the end of the “term” or school year.  <input type="checkbox"/> For high school students- through credit accrual or graduation.</p>  <p><b>(1308.1)</b>  <b>I P O NA</b> The LEA has an appropriate number of trained personnel to maintain the MEP. Evidence would include:  <input type="checkbox"/> Appropriate # personnel _____  <input type="checkbox"/> Time and Effort Logs  <input type="checkbox"/> Verification of trainings for personnel</p>  <p><b>(1304.3)</b>  <b>I P O NA</b> The LEA consulted with the Migrant Program Advisory Council (MPAC) regarding the MEP at a variety times and locations, throughout the year. Evidence may include:  <input type="checkbox"/> Sign-in sheets  <input type="checkbox"/> Minutes  <input type="checkbox"/> Agendas</p>

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How did the LEA target the use of Title I-C funds?	<p><b>(1306.4)</b>  <b>I P O NA</b> The LEA's Fiscal Application and use of Title I-C funds aligns with the needs assessment. Evidence for may include the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Invoices                      <input type="checkbox"/> Purchase requisitions</li> <li><input type="checkbox"/> Ledgers                        <input type="checkbox"/> Expense records</li> <li><input type="checkbox"/> Budgets</li> <li><input type="checkbox"/> Inventory Lists including: <ul style="list-style-type: none"> <li>■ Description                      ■ Serial # or other ID#</li> <li>■ Title holder                      ■ Acquisition date</li> <li>■ Cost                                ■ Location of item</li> <li>■ Percent of Federal participation in the cost of the property</li> <li>■ Use and condition of item</li> </ul> </li> </ul>

Comments:

<p><b>Reviewers' Assessment:</b></p> <p><input type="checkbox"/> In Compliance</p> <p><input type="checkbox"/> Partial Compliance – Compliance Activities</p> <p><input type="checkbox"/> Non-compliance – Compliance Activities</p> <p><input type="checkbox"/> Technical assistance required</p> <p><input type="checkbox"/> Not applicable – no schools in school improvement</p>
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